



**Governor's Traffic Safety Advisory Commission
Michigan Traffic Incident Management (TIM) Action Team**

Meeting Minutes

February 3, 2016

9:30 AM

SEMTOC (Southeast Michigan Transportation Operation Center)

Attendance	
Name	Agency
Terry Adams	Adam's Towing
Oladayo Akinyemi	Michigan Department of Transportation - Metro Region
Gary Bubar	AAA
Karen Chadwick	Grand Rapids Police Department/APCO
James Flegel	Michigan State Police
Sarah Gill	Michigan Department of Transportation - Metro Region
Bobby Gwizdz	Secretary of State
Angie Kremer	Michigan Department of Transportation - Operations
Stephen LaBrecque	Grand Rapids Police Department
Kim Lariviere	Michigan Department of Transportation - Traffic & Safety
Dawn Miller	Michigan Department of Transportation - Operations
Nathan Ross	AECOM - SEMTOC
Tom Schmiedeknecht	Pro Med
Craig Shackelford	International Center for Automotive Medicine
Barbara Swan	AECOM - SEMTOC
Paula Wiese	Michigan Department of Transportation - Operations
Chris Williams	Southeast Michigan Council of Governments (SEMCOG)

Agenda Item: Closing Lanes for Tow Recovery
Discussion:
<ul style="list-style-type: none"> Procedures to close traffic lanes for safe tow recovery. Rural areas can have lengthy wait time for law enforcement arrival to close lanes. Law enforcement should remain on scene until it is safe & secure; and ensure all responders leave together.
Action: N/A

Agenda Item: Move Over Michigan Inc. (MOM)
Discussion:
<ul style="list-style-type: none"> New non-profit organized to increase public awareness of Move Over law. Board members were recently elected and the Chair is Bill Byers (Byers Wrecker) Website: moveovermichigan.com Need to educate correctly about Move Over or Slow Down. We do not want to create more secondary crashes from drivers stopping in lane.
Action: N/A

Agenda Item: TIM Action Plan 2013-2016

Discussion:

- Needed: photos showing best practices in Traffic Incident Management.
- Promote and educate the use of high-visibility apparel for first responders:
- Coordinate traffic incident response between all responders:
 - ✓ Still accepting applications for new instructors. Need more trainers from all disciplines in Upper and Northern Lower Peninsulas and more trainers from the fire discipline in Southwestern Michigan, especially the Lakeshore area. More train the trainers sessions will be scheduled when there are enough applicants.
 - ✓ Over 2,812 first responders now trained as of 1/28/16; exceeded goal of 1,500 trained first responders by end of 2016.
 - ✓ New SMART goal having 6,500 first responders (20% of all responders in Michigan) trained by end of 2016.
 - ✓ Gary Bubar (AAA) has contact with towers and can promote Mi-TIME training for towers. How many towers should be our goal to train in 2016? Estimated 4,000 Towing & Recovery responders in Michigan, 20% would be 800.
 - ✓ Michigan State Police (MSP) has a training goal to have all troopers and motor carrier officers trained in TIM by August 2016.
 - ✓ Upcoming training opportunities at Michigan State Police Training Academy on 2/17/16 and 3/21/16 open to all responders. Check Mi-TIME website for details and to register. First responders can also request training on Mi-TIME website.
 - ✓ Mi-TIME instructors need responders attending Mi-TIME training to check all disciplines that apply to each responder (e.g. "Fire and EMS", or only "Fire", or "Transportation and Fire").
 - ✓ Accreditations for TIM training have been endorsed by Fire (MFFTC), MCOLES (Law Enforcement), Professional Engineers and EMS. No accreditations available for towers.
 - ✓ Angie Kremer (MDOT), Jim Flegel (MSP) and Dan Besson (Van Buren Twp. Fire Dept.) represented Michigan by sharing best practices at Multi-State Symposium held at National Fire Academy in Emmitsburg, MD on January 15-17, 2016. Topics included: getting TIM training into academies; using vocational training centers and Local Technical Assistance Programs (LTAP) for TIM training; and adding rural slides to TIM training presentation.
- Update of SMART goals and extension of TIM Action Plan due July 30, 2016.
 - ✓ Gannett-Fleming awarded MDOT research project to measure effectiveness of Steer It, Clear It Law education campaign and incorporating public awareness of Move Over Law.
 - ✓ Consider targeted enforcement to promote Move Over Law.
 - ✓ Request Secretary of State include information about Move Over or Slow Down into driver license renewal brochures and videos in branch offices.

Agenda Item: TIM Action Plan 2013-2016 (continued)**Action:**

Team: 1) Submit TIM photos, SOP's and surveys to Angie Kremer. 2) Updates on TIM Action Plan activities to be reported at next meeting February 3, 2016 and due to Kim Lariviere by March 31, 2016. 3) Bring suggestions for update of SMART goals and extending Action Plan for 2017-2018 mini update. 4) Promote Mi-TIME responder training to first responder community and continue training in Michigan. 5) Mi-TIME instructors need to have responders attending Mi-TIME training to check all disciplines that apply to each responder (e.g. "Fire and EMS", or only "Fire", or "Transportation and Fire"). 6) Attend area planning meetings for Local Roads Safety Plans to represent and promote TIM. 7) Inform Angie Kremer about new activities to include in updated Action Plan.

Angie Kremer: 1) Promote Mi-TIME responder training available in Upper Peninsula (UP) when informed by Lyn Nelson that UP Mi-TIME responder training is scheduled. 2) Check if 20 is correct number of organizations that comprise National Traffic Incident Management coalition in second paragraph of introduction. 3) Determine number of responders trained in each discipline so far. 4) Determine number of struck-by responder numbers to tie into Action Plan for increasing responder safety. Study will take some time and may not be available in time for the update. 5) Determine measurement of public awareness of Move Over law from previous study.

Gary Bubar: Promote Mi-TIME training for towers through AAA contacts.

Bobby Gwizdz: Provide Angie Kremer with dates and cycles that Steer It, Clear It video is shown at Secretary of State branch offices.

Lyn Nelson: 1) Continue to work with Michigan Municipal League (MML), Michigan Municipal Risk Management Authority (MMRMA), and Michigan Townships Association (MTA) to obtain SOP's for EMS wearing high-visibility apparel. 2) Tell Angie when Upper Peninsula Mi-TIME responder training is scheduled and Angie will promote the session.

Agenda Item: Governor's Traffic Safety Advisory Commission/Strategic Highway Safety Plan (GTSAC/SHSP) Update**Discussion:**

- Some GTSAC/SHSP Action Teams are looking to visit other teams to increase awareness of the goals and processes of other teams. Visiting other teams can facilitate crossover of goals among teams. Action Team meetings are open to everyone.
- TIM Action Team Accomplishments are due March 31, 2016.
- Mini update to program for 2017-2018 with no change in emphasis areas but goals may change. TIM Action Plan updates by July 30, 2016.
- Cycle will be changed to coincide with current governor's term of office
- Full 2019 SHSP update signed by new governor in 2018.

Action: N/A

Agenda Item: 2016 Traffic Safety Summit**Discussion:**

- TIM submission for general session was not selected.
- TIM Breakout topic selected: **Managing Roadways During Major Winter Weather Incidents**
 - ✓ Suggested panel composed of Lyn Nelson (Marquette Alger Co EMS Med Control Authority, MGH Police & Fire), Aaron Johnson (Manager, MDOT Ishpeming Transportation Service Center), Alger County Road Commission staff, and Alger County Sheriff, MSP & Chocoday Twp. Police Dept.
- Breakout session: Town Hall Meeting GTSAC SHSP2 2016 (Governor's Traffic Safety Advisory Commission/Strategic Highway Safety Plan)
 - ✓ Scheduled for March 22, 2016, 2:15 PM – 3:15 PM.
 - ✓ Short presentation then series of questions presented to attendees in each group.
 - ✓ Eleven emphasis areas will be merged into 6 groups
 - ✓ TIM will be one of 6 groups.
 - ✓ Every group will be asked same questions.
 - ✓ Questions will be distributed to Action Team chairs prior to Traffic Safety Summit.
 - ✓ SHSP2 2016 will be updated based on discussion of questions by group.
 - ✓ Some questions include: what hurdles encountered, what are effective strategies, which persons involved to action, how to get public buy-in, how to increase participation?

Action:

Angie Kremer: 1) Send GTSAC SHSP2 breakout session questions to Action Team for reflection and feedback.

Team: 1) Bring suggestions for 2017 Traffic Safety Summit sessions.

Agenda Item: How Transportation Operation Centers Can Help with Incidents – Sarah Gill**Discussion:**

- Four transportation operation centers (TOC) in Michigan: Southeast Michigan (SEMTOC), West Michigan (WMTOC), Statewide (STOC), Bluewater Bridge (BWBTOC)
- Call TOC and they can help responders by: positioning traffic cameras to get details about incidents; accessing arrow boards; and deploying freeway courtesy patrol
- Tour of SEMTOC
- TOC contacts: Southeast Michigan SEMTOC: 313-965-0777
email: FWYOPS@michigan.gov
Hours of Operation: 24/7/365

Statewide STOC: 517-241-4000
email: MDOT-STOC@michigan.gov
Hours of Operation: 24/7/365

West Michigan WMTOC: 616-451-8329
email: MDOT-GR-TRAFFOPS@michigan.gov
Hours of Operation: Mon-Thur 6 AM - 8 PM; Fri 6 AM - 9 PM
Sat-Sun Noon- 8 PM

Blue Water Bridge BWBTOC: 810-984-3131
Hours of Operation: 24/7/365

- Responders are invited to 11th Annual TIM Partnering Workshop at Comerica Park-Tiger Club on March 14, 2016: 8AM to 1PM followed by Mi-TIME training: 1PM to 5PM.

Action:

Angie Kremer will email invitation to 11th Annual TIM Partnering Workshop to TIM Action Team.

Future Meeting Date

Next meeting at MDOT Horatio Earle Learning Center on April 6, 2016 9:30-11:30 AM.